

First Choice Caterers



TERMS AND CONDITIONS 2008

- 1) Confirmation of all bookings must be made by Letter or Email, along with date and place of your event, also the Non-refundable deposit of £350 before First Choice can cater for any event. Payment can be made by Cash, BACS, or Cheque, made payable to "First Choice Caterers".
- 2) Final numbers must be given ten days prior to your booking date and no decrease in number will be accepted after that date.
- 3) There will not be a charge for children under 2 years, children aged 3 – 12 years will be half price, aged 13 years and upwards will be charged the adult price.
- 4) Cancellations within 50 days of the event will be charged at 50% of the total cost. For cancellations of less than 30 days you will be charged 100% of final invoice. All cancellations must be in writing. Payment is due on receipt of invoice before the event
- 5) We will endeavour to keep within the menu subject to seasonal availability; in the event that the produce is not available a suitable alternative will be substituted.
- 6) "First Choice Caterers" are an E H O registered company; all events must have a site visit.
- 7) Visits to the kitchens in Farthinghoe are by appointment only.
- 8) Please note any equipment i.e. extra kitchens or chilling equipment that may be require this will be charge at the going rate
- 9) Table cloths that are supplied by us will be charged at the standard rate
- 10) In accordance with the Late Payment of Commercial Debts Act 1999 we will recover any reasonable debt and all recovery costs and statutory Interest for overdue payments.
- 11) Any Extra charges levied at us for use of kitchens etc by the venue will be passed on to the client
- 12) All buffet foods should be removed after 90 minutes in accordance with the current Health and Safety guidelines .

Please sign at the bottom and return to First Choice Caterers along with the booking deposit, we will then confirm your booking.

I would like to place a booking with First Choice Caterers. I confirm that I have read and fully understand the terms and conditions set out above. And I have enclosed the deposit cheque for £350.00

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Please sign here

Date/...../2008

Place of Function

Date of Function.....

First Choice Caterers, Units 17 & 18, the Old Milk Parlour, Glebe Park Farm, Farthinghoe, Northants. NN13 6ND

Tel: 01280-702469

www.firstchoicecaterers.co.uk